

Talent Management – Learning Tutorials

These instructional videos provide step-by-step instruction on how to complete your desired tasks within the Learning section of the Talent Management system.

Review Learning History

How to view your transcript of completed courses according to Learning Network records.

[http://0067ed7.netsolhost.com/TM_Demos/Review Learning History/Review Learning History Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Review_Learning_History/Review_Learning_History_Demo.htm)

Print Course Certificate

How to print a certificate of completion for a course you completed.

[http://0067ed7.netsolhost.com/TM_Demos/Print Course Certificate/Print Course Certificate Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Print_Course_Certificate/Print_Course_Certificate_Demo.htm)

Run a Transcript Report as a Manager

How to run a Learning History transcript report on the completed coursework of the associates you manage.

[http://0067ed7.netsolhost.com/TM_Demos/Run Transcript Report/Run Transcript Report Demo.html](http://0067ed7.netsolhost.com/TM_Demos/Run_Transcript_Report/Run_Transcript_Report_Demo.html)

Delegate Access

How to delegate your account and its authority to another User in the system.

[http://0067ed7.netsolhost.com/TM_Demos/Delegate Access/Delegate Access Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Delegate_Access/Delegate_Access_Demo.htm)

Accessing Delegation

How to access an account that has been delegated to a User.

[http://0067ed7.netsolhost.com/TM_Demos/Access Delegation/Access Delegation Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Access_Delegation/Access_Delegation_Demo.htm)

Course Search

How to search for a course in the Learning section of the Talent Management system.

[http://0067ed7.netsolhost.com/TM_Demos/Course Search/Course Search Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Course_Search/Course_Search_Demo.htm)

Assign Course as a Manager

How to assign a course to the associates you manage.

[http://0067ed7.netsolhost.com/TM_Demos/Assign Course/Assign Course Demo.htm](http://0067ed7.netsolhost.com/TM_Demos/Assign_Course/Assign_Course_Demo.htm)